

Complete MACE Risk Factor Matrix (RFM) which can be found on the Staffordshire Safeguarding Board Website alongside guidance

Multi Agency Child Exploitation (MACE) - Staffordshire Safeguarding Children Board (staffsscb.org.uk)

Forward a copy of the RFM to the Futures **Matter Child Exploitation** Coordinators . If you are unsure of the risk level or require further support with this email CSEinbox@staffordshire. gov.uk. Securely save/store completed RFM as per your agency's procedures -'Confidential Records'

Vulnerable to Exploitation

Consider support needs when making referral(s) to partner agencies which you are responsible for. Early intervention is key and embeds best when delivered via trusted professionals already supporting the child. Additional advice, guidance and resources can be requested at

CSEinbox@staffordshire.gov.uk

Consider completion of an Early Help Assessment.

Suspected and Evidenced Exploitation

If not already open to Children Services, all medium and high risk RFM's should consider an Early Help Assessment as minimum or if deemed to meet threshold, a safeguarding referral should be made to SCASS.

ALL suspected or evidenced Risk RFM's to be sent to Futures Matter Child Exploitation Senior Practitioners at

(CSEinbox@staffordshire.gov.uk). CE Coordinator's will then triage and refer to the relevant MACE panel as necessary. For further guidance on support service referrals please contact the relevant service directly (as below).

Where there are concerns of Child Criminal Exploitation (CCE), referrals can continue to be made to the below services which offer an individual referral form that can be accessed through contacting them directly.

- YOS Prevention For when there are concerns of CCE and the child is coming to the attention of police via: staffordshire-yotnorth@staffordshire.gov.uk (Newcastle, Moorlands & Stafford) and staffordshire-yot-east@staffordshire.gov.uk(Cannock, South staffs, Tamworth, Lichfield & East Staffordshire)
- Catch22: For concerns of CCE as previously: catch22cce@catch-22.org.uk

For children at risk of Child Sexual Exploitation (CSE), Risk Factor Matrix Forms will continue to act as part of the referral mechanism however, these can now be sent directly to the CE Team via the below email and all referrals will be triaged by the CE Team and contact will then be made with the referrer to confirm support after the weekly triage meeting.

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Ensure an updated copy of the MACE RFM has been

sent to all involved agencies AND ensure any actions from prior panels are completed.

When attending MACE....

Accept/Decline the Calendar invite that will be sent to you (Confidentiality statement will be attached) and ensure Manager attendance if you are not

If there are other key professionals involved, ensure a representative is attending and can share an update of information required (see Step 3).

Notify ALL agencies the child was referred to **MACE including educations** representatives.

Within MACE it is important to gather as much intelligence as

possible. Discussions will remain focused to exploitation specific concerns and will not replicate case management so please come prepared with any known information relating to the boxes on the right.

Details of missing episodes

Locations of concern (hotspots, regular meeting areas etc)

Dates/Times of significant events

Trafficking?

Associations (friendship group, family links, friends at risk of CE)

CP or criminal investigations (i.e. S47's, **NFA** disclosures)

Details of any

People of concern (Inc. nicknames, DOB, Address)

Identifying features (Inc. Registration plates, Phone numbers, places of work)